

January 12, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Dean Koch. Members present: Chuck Mehlbrech, Steve Gordon, Marc Dick, and Charles Liesinger.

Chairman Koch led the Pledge of Allegiance.

Chairman Koch called for approval of the Agenda. Motion made by Liesinger to approve the Agenda as sent/posted. Second by Gordon and motion carried.

The minutes from the December 29, 2020 meeting were sent to Board members for review prior to publication. Motion made by Gordon to approve the minutes for publication. Second Dick and motion carried.

Public input: none.

Commissioner Reports: Koch noted a snow complaint, gravel being plowed into ditch with the snow. Koch received DENR notice regarding air quality in areas where portable and permanent concrete plants are located. Concerns are to be provided to DENR by February 7th.

Old business: Mehlbrech noted that a "handicap" sign has been placed in the parking lot outside the north entrance of the Courthouse. Kreutzfeldt added that a sign indicating parking on both sides of the sign will be placed on the post.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2021 Board of County Commissioners. The Auditor called for nominations for a Chairman.

Liesinger nominated Mehlbrech as Chairman. Second by Koch. Liesinger moved that nominations cease and Mehlbrech be declared Chairman. All voted aye.

Dick nominated Gordon as Vice-Chairman. Second by Liesinger. Koch moved that nominations cease, and Gordon be declared Vice-Chairman. All voted aye.

Gordon nominated Liesinger as Official Stamper. Second by Koch. Mehlbrech moved that nominations cease, and Liesinger be declared Official Stamper. All voted aye.

Chairman Mehlbrech assumed control of the meeting.

Motion made by Koch, second Dick, and carried, to make the following appointments and designations for 2021. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County. Commissioner Meetings will be held the 2nd and 4th Tuesday of each month.

APPOINTMENTS: Gordon: 4-H Youth Advisory Board. Mehlbrech: Inter-Lakes Community Action Board liaison. Liesinger: Bridgewater Ambulance Board and Weed Board. Dick: Southeast Enterprise Facilitation Project (SEFP) Board and Southeastern Behavioral Healthcare, Volunteers of America, Dakotas. Koch: Minnehaha County Regional Juvenile Detention Center Board, Food Pantry Board and South Eastern Council of Governments Board. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Michael Kreutzfeldt. Custodian: John McCormick. Weed Supervisor: Brian (BJ) Havard. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official county newspapers: Salem Special, Canistota Clipper and Montrose Herald. Depositories for county monies: Rivers Edge, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$200.00 compensation for Election Day and \$25.00 for attending the election school.

Mileage will be paid at State rate (\$.42/mile) and receipts will be required for meal reimbursement which will be paid at State rates; breakfast \$6, dinner \$14 and supper \$20.

McCook County does not discriminate based on handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2021 follows:

Salaried:

Dean Koch, Commissioner	\$10,000.00 + \$150 longevity
Charles Liesinger, Commissioner	\$10,000.00 + \$150 longevity
Marc Dick, Commissioner	\$10,000.00 + \$450 longevity
Steve Gordon, Commissioner	\$10,000.00 + \$150 longevity
Charles (Chuck) Mehlbrech, Commissioner	\$10,000.00
Geralyn Sherman, Auditor/Welfare Director	\$52,398.74 + \$850 longevity
Carol Lauer, Treasurer	\$47,094.36 + \$450 longevity
Laurie Schwans, Register of Deeds	\$46,749.77 + \$850 longevity
Corissa Kaufmann, Dir of Equalization/Planning & Zoning Administrator	\$44,636.80 + \$150 longevity
Mike Fink, States Attorney	\$48,142.53 + \$250 longevity
Michael Kreutzfeldt, Hwy Supt/Drainage Administrator	\$65,975.00 + \$1050 longevity
Mark Norris, Sheriff	\$59,489.56 + \$1050 longevity
Casey Urrutia, Chief Deputy	\$46,185.19 + \$250 longevity
Randall Schwader, Investigator	\$46,185.19 + \$250 longevity
Anna Misar, Sargent Deputy	\$45,323.13 + \$150 longevity
Hayley Mayou, Certified Deputy Sheriff	\$45,323.13 + \$150 longevity
Troy Rempfer, Certified Deputy Sheriff	\$45,323.13 + \$150 longevity
Tonya Mayou, Certified Deputy Sheriff	\$44,672.56
Christine Morris, Certified Deputy Sheriff	\$42,951.79
Bradley Stiefvater Jr, EDS Director	\$36,720.00

Hourly:

Michele Eichacker, Deputy Auditor	\$24.00+ \$850 longevity
Laura Schultz, Deputy Auditor/HR Coordinator	\$21.45
Rebecca Huiten, Deputy Treasurer	\$20.74 + \$250 longevity
Beth Skaff, Deputy Treasurer and Food Pantry Coordinator	\$16.91
Victoria Buchanan, Deputy Register of Deeds	\$17.16
Paula Kroger, Equalization and Zoning Clerk	\$17.86
Stacey Sieverding, 4-H Youth Program Assistant	\$19.17
Jessica Klinkhammer, CHN Secretary	\$20.14 + \$150 longevity
Annette VanEmmerik, Administrative Deputy	\$20.46 + \$250 longevity
John McCormick, Custodian	\$17.33
Michelle Zelmer, Hwy Dept Administrative Assistant/Drainage Secretary	\$21.32 + \$750 longevity
Brian Weber, Operations Supervisor	\$21.45 + \$850 longevity
Bob Jandl, Auto/Diesel Technician	\$21.03
Travis Raap, Lead Maintenance Worker	\$20.38
Kevin Anderson, Maintenance Worker	\$18.90 + \$150 longevity
Jerry Heumiller, Maintenance Worker	\$18.90 + \$150 longevity
Ron Heumiller, Maintenance Worker	\$19.98 + \$350 longevity
Heath Koepsell, Maintenance Worker	\$19.52 + \$350 longevity
Donnie Theel, Maintenance Worker	\$19.52 + \$750 longevity
Joshua Zens, Maintenance Worker	\$19.52 + \$350 longevity
Brian Havard, Maintenance Worker/Weed Supervisor/Veteran Service Officer	\$17.52

Part-Time

Tammera Hofer, States Attorney Secretary	\$25,698.76 annual
Kay McCormick, Auditor's Office	\$14.00/hour
Cleta Lentsch, Register of Deeds	\$14.00/hour
James Lentsch, Sheriff's Office	\$14.00/hour
Dwayne McIntyre, Custodian	\$14.00/hour

Hwy Supt, Mic Kreutzfeldt, and HR Coordinator, Laura Schultz, met with the Board to discuss Federal Drug & Alcohol Clearing House, a nationwide data base for drivers who hold a CDL. Schultz noted that, currently, an annual report is requested from SD DMV for all employees/drivers. Following discussion, the Board decided not to enroll CDL drivers in this nationwide data base at this time.

Kreutzfeldt reported year-end budgets for Hwy Dept, Weed and Drainage to the Board. The 2020 pit royalties/material rates, equipment rates and moving permit rates were reviewed. Following review, motion was made by Koch to set gravel materials \$1.00/ton; with no set royalty for black dirt & clay; to set \$10.00 per ton for asphalt millings (none currently available for sale); to set \$30.00 per hour for labor rate; to follow the current FEMA hourly rates for equipment rental rates except for the following unlisted items: trash

pump \$50/day; Brillion seeder/tractor \$35/hour and broadcast seeder \$25/day and moving permit pricing scale remains same. Second by Dick. Motion carried. All rates are on file in the Hwy Dept Office.

Kreutzfeldt informed Board that 1976 Ford Patch Truck is no longer usable, and he would like to junk it for parts. Motion made by Gordon to declare the 1976 Ford truck as surplus property, fixed asset #256, junking it for parts. Second Dick. Motion carried. Discussed options to replace patch truck. Kreutzfeldt to check into a dump trailer for this use.

Current projects include crack sealing.

Motion made by Liesinger to convene as Drainage Commission. Second Gordon. Motion carried.

Drainage Administrator Kreutzfeldt presented a drainage permit application to the Board, noting that downstream landowner signatures were obtained, and he has signed off on it. All permits are available for inspection at the Hwy Dept Office.

D21-001 Jerry & Barbara Gottlob W2NW4 Ex 1.02AC (Hwy ROW) & Ex Lot H-2 (2.95AC) 36-103-55

The Board reconvened as Board of County Commissioners.

Cori Kaufmann, P&Z Administrator, presented a plat for approval. Following review of the Plat Review form, motion was made by Gordon to approve the following County Commission Resolution. Second Dick. Ayes: Gordon, Dick, Liesinger, Koch, and Mehlbrech. Nays: none. Motion carried.

BE IT RESOLVED by the County Commission of McCook County, South Dakota, that the plat of Lots 14, 15 and 16 of Eagle Ridge Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5th Principal Meridian, McCook County, South Dakota be and the same is hereby approved.

Approved this 12th day of January 2021.

Chairman of the County Board
McCook County, South Dakota

Motion was made by Koch to convene as Planning Commission. Second Liesinger. Motion carried.

Cori Kaufmann, P & Z Administrator, presented Application for Rezone for Ashley and Ryan DeMent, DeMent Properties LLC. DeMents were present. Reason for Rezone: Rezone Agricultural to Commercial for Implement Repair Shop. Legal description: Tract 2 of Dement Addition an Addition in N2 32-104-56. Following brief discussion, motion was made by Koch to recommend approval of the rezone request to the Board of County Commissioners. Second Gordon. Ayes: Koch, Gordon, Dick, Liesinger, and Mehlbrech. Nays: none. Motion carried.

Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in December. A letter was received from the Attorney for Avera McKennan requesting a decision accepting or rejecting a claim for Care of Poor purposes. A letter denying payment was sent to the Attorney because the individual did not apply for county assistance and the Application for Poor Relief Assistance from the hospital did not include financial information, only that the patient had no health insurance (2020-21). A claim paid in October 2020 to Avera McKennan for a county resident will be turned over to AAA Collection because the individual refuses to set up a payment arrangement with the Auditor's Office (2009-47). State Attorney Fink received a letter from the Attorney for Avera McKennan asking if the County would consider paying a claim to resolve an appeal. The patient did not apply for county assistance and because eligibility cannot be determined, payment will not be made (2015-11).

Motion made by Koch, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1/9/2021: Commissioners 2823.05 mileage 115.92; Auditor 6156.60; Treasurer 4317.29; States Attorney 3090.05; Custodian 1239.10; Dir of Equalization 4910.34; Register of Deeds 3849.27; Veterans Service Officer 262.80; Sheriff 11527.38; Contract Law 5188.37; Care of Poor 192.31; Welfare 160.65; Community Health Nurse Secretary 1409.80; 4-H Youth Assistant (Extension) 1260.43; Drainage 300.04;

Planning & Zoning 544.53. Reemployment Assistance Division of SD, 4th Qtr 2020 contribution, 76.24; SD Dept of Revenue, SD Developmental Center-Redfield 60.00; 2020 Grand Jury, fees & mileage 586.16; A&B Business, monthly copier contract 68.31; Aumentum Technologies, annual ProVal Plus support 6945.00; AutoEx LLC, law enforcement vehicle service 1648.98; Avera Queen of Peace Hospital, blood alcohol service 117.00; Card Service Center, dogfood 78.84 towels & cleaner 5.33 controlled substance registration 75.00 office supplies 79.78; Central Farmers Coop, auto fuel 58.38; Century Business Products monthly copier contract 106.45; Chesterman Co, water 34.00; City of Bridgewater, January ambulance appropriation 6083.34; Custom Cage, law enforcement vehicle accessory 1120.00; Mike Fink, December expenses 347.43; Gordon Flesch Co, monthly copier contract 19.00; Government Forms & Supplies, germ shield for ICAP office 202.16; Inter-Lakes Community Action, January CSW funds 783.08; IWorQ Systems, annual software support 3000.00; Larry's Food & Auto, oil change 45.25; Lentsch Tree Service, snow removal 220.00; Marco Technologies, monthly copier contract & overages 305.55; McCook Conservation District, 1st Qtr appropriation 3750.00; McCook County EMS, ½ 2021 appropriation 121649.00; McLeod's Printing, assessment notices 229.00 office supplies 94.92; Meyer Motor, oil change 46.80; Microfilm Imaging Systems, monthly scanning equipment rent 534.00; Minnehaha County Auditor, reimbursement mental health services 401.83; Mitchell Regional 911, 1st Qtr Traffic Services 2433.30; MOCIC, 2021 membership dues 100.00; Noll Collection Service, lien collection fee 46.36; RBS Sanitation, garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 98.94; Salem Farmers Market, drinking water cups 15.45; Salem Lumber, supplies 32.63; Schneider Geospatial, annual GIS services 16590.00; SD Achieve/dba LifeScape, services for six residents 360.00; SD Assn of Weed & Pest Board, 2021 dues 50.00; SD Sheriff's Assn, 2021 dues 668.54; SD State's Attorneys Assn, 2021 dues 759.00; SDAAO, 2021 dues 75.00; SDACC, 2021 dues 1343.00, NACO dues 450.00; SDACO, 2021 dues 918.26; SDAE4-HP, 2021 dues 80.00; SDML Work Comp Fund, 2021 work comp renewal 11844.54; South Dakota Public Health Lab, lab services 40.00; South Eastern Council of Governments, 2021 membership dues 12049.00; Southeastern Behavioral HealthCare, 1st Qtr allotment 1404.50; Sturdevant's Auto Parts, windshield wipers 46.00; T&C's Pit Stop, lawn mower gas 6.62; Tech Solutions, Managed IT services 3413.00; Triotel Communications, telephone/internet service 740.75; TriTech Software System, annual software maintenance 5133.11; Verizon Wireless, iPad service 40.01 cell phone service 260.02 internet modem service 240.08, Wash 'N' Go, car wash tokens 160.00; Xcel Energy, utilities 589.09.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/9/2021: Hwy Dept 20677.10. American Garage Door, door repairs 171.00; Appeara, towel & mat rental 40.59; Boyer Trucks, parts 251.63; Butler Machinery, parts 410.28; Card Service Center, office supplies 498.82; Central Farmers Coop, tires 1200.00 mounting 220.00; Dakota Fluid Power, cylinder repair 269.78; Gessner Welding & Repair, supplies 354.05 labor 275.00; North American Truck & Trailer, parts 1239.25; Pomp's Tire Service, scrap tire charges 103.00; Puthoff Sales & Service, supplies 147.59; RBS Sanitation, garbage service 68.00; Salem City, utilities 152.61; SDML Work Comp Fund, 2021 work comp renewal 17856.61; Southeastern Electric, utilities 33.00; Stern Oil Co, oil 546.15; Sturdevant's Auto Supply, supplies 191.83; Triotel Communications, telephone/internet service 123.62; Verizon Wireless, cell phone service 84.13; Wheelco Truck & Trailer, parts 25.91; Xcel Energy, utilities 552.09.

911 EMERGENCY REPORTING SYSTEM FUND: Active 911, software subscriptions 1875.00; Golden West Telecommunications, 911 telephone service 371.72; Mitchell Regional 911, 1st Qtr services 16971.98; Schneider Geospatial LLC, 911 consulting 978.75; Triotel Communications, 911 telephone service 193.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 1/9/2021: EDS Director 1412.31. SDML Work Comp Fund, 2021 work comp renewal 860.98; Brad Stiefvater Jr, Nov/Dec expenses 197.96; T&C's Pit Stop, S&R diesel fuel 63.50; Triotel Communications, telephone & internet service 88.88.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/9/2021: Sheriff Secretary/Dispatcher 221.51. PharmChem, sweat patch analysis 57.10; SDML Work Comp Fund, 2021 work comp renewal 11.87.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/9/2021: Dir of IRS, county share of FICA 3908.66, Medicare 914.11; SD Retirement System, county share of retirement contribution, 3981.16; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 8992.71.

The Auditor's Account with the County Treasurer for the month of December 2020: deposits in banks, \$5,704,936.02; cash to deposit, \$1,197.69; checks to deposit, \$31,789.14; CC payments, \$595.00; Cash Items (postage) \$0; Treasurer's Cash, \$1,570.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,541,037.85.

Brad Stiefvater, Jr, EDS Director, presented COVID-19 Vaccine information from SD Dept of Health website to the Board. Stiefvater noted that Sanford providers will be providing vaccinations to McCook County residents. Laura Schultz, HR Coordinator, joined the meeting.

Commissioner Dick left the meeting at this time.

Stiefvater asked for Board approval to purchase meals for the workers providing vaccinations. The meals will be paid for out the Emergency Management budget. Request approved. Koch suggested the workers join the county employees tomorrow during our BBQ being held at the Armory. Stiefvater noted that this was talked about with the Auditor's Office personnel and the consensus was to extend an invitation for Sanford staff to the meal; this was most appreciated.

Auditor Sherman left the meeting at this time.

Laura Schultz, Deputy Auditor/HR Coordinator, took over taking meeting minutes.

The December 2020 Law Enforcement Report was noted and filed.

The following building permits were issued the month of December 2020:

2020-082	Roger Marken Rev Trust	bin	SW4 Ex RR 5.42AC & Hwy 11-101-56
2020-083	Jason Dabbert	continue 2019-053 shop	Tract 3 of Buckmiller Add in SE4 11-101-53
2020-084	McCook Central FFA	40x60x5 hoop shed	N153' of E60' of W235' in NE4 13-103-55
2020-085	Zachary Anderson	addition	Tract 1 of Evangelical Covenant Church Add NW413-104-55
2020-086	Stephen & Jennifer Debates	basement finish	Tract 1 Debates Addition NW4 2-102-54

Michele Eichacker, Deputy Auditor, joined the meeting to answer questions regarding the timing of abatement applications.

Motion made by Gordon to approve the following abatements. Second Liesinger. Motion carried.

#2	Jamie & Dean Schryvers	Parcel 18.32.0700	Reason: Assessor error	Amount abated: \$ 391.76
#4	McCook County	Parcel 21.10.1403	Reason: Tax Deed taken 9/1/2020	Amount abated: \$ 231.05
#3	McCook County	Parcel 21.18.010102	Reason: Tax Deed taken 10/28/2020	Amount abated: \$1050.34
#7	Robert & Mary Austad	Parcel 19.80.05050101	Reason: MH left County in 2018	Amount abated: \$ 833.90
#9	David & Jennifer Meehan	Parcel 19.80.15070506	Reason: Mobile Home destroyed	Amount abated: \$ 8.38
#8	Marshann O'Daniels	Parcel 19.80.15070510	Reason: Mobile Home left County	Amount abated: \$ 9.92

Schultz presented the 2021 Memorandum of Understanding between SDSU Extension and McCook County to the Board. Motion made by Koch to approve the MOU and authorize Chairman Mehlbrech to sign same. Second Gordon. Motion carried.

Troy Rempfer, Deputy Sheriff, joined the meeting to discuss 2020 evaluations and the 2021 pay increases. Discussion was held on the amount of the Sheriff's Office increase, the evaluation process and how it can be improved in 2021. No adjustment was made to Deputy Rempfer's 2021 increase.

Total compensation reports have been sent to employees along with their W2's. A total compensation list was presented to the Commissioners and reviewed.

FFCRA time off requirements expired on December 31, 2020. Schultz will continue to monitor the changing regulations and keep the board updated.

Motion was made by Koch to approve resolution to discharge county aid liens filed against, now deceased, individuals. Second by Gordon. Motion carried.

RESOLUTION TO DISCHARGE COUNTY AID LIENS

RESOLUTION 2021-01

WHEREAS, at the request of the McCook County Commission, the McCook County Auditor's Office has furnished a list of liens filed in the Register of Deeds Office and has recommended the discharge of these liens because the individuals are deceased; and

WHEREAS there are 13 (thirteen) records dated between 1960 and 2017 with existing lien balances totaling \$12,699.74.

NOW THEREFORE BE IT RESOLVED: by the McCook County Commissioners, that the Register of Deeds is hereby directed to discharge the liens from 1960 thru 2017 of known deceased as listed on the attached page.

Dated this 12th day of January 2021.

Charles Mehlbrech
Chairman, McCook County Commission

ATTEST: (SEAL)

Laura Schultz
Deputy Auditor, McCook County

Schultz presented final numbers reimbursed through the CARES Act. When the final payments are received, McCook County will have been reimbursed \$454,798.54. The State of South Dakota will be reviewing the remaining CARES funds and will communicate any decisions to local governments.

There are 7 employees interested in the Delta Dental 9070 plan. Schultz will continue to work with the employees and Randy Sabers to get those employees enrolled.

IT Report Manager Report from TechSolutions was presented and reviewed. Laptops are being utilized by employees on an as needed basis.

The Staff Appraiser position in the Director of Equalization office will be posted within the next week. It will run online and for two weeks in the county newspapers.

The meeting adjourned subject to call.

Dated this 12th day of January 2021.

Charles Mehlbrech _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

Laura Schultz _____
Deputy Auditor, McCook County